

Rental Rates

All Rentals require a \$50 refundable cleaning deposit.

All Rental Time Periods must include all Set-up and Clean-up time.

Contributing & Charter Members*

Social Activities – 4-hour Minimum

\$140 for first 4 hours

\$35 additional hour or fraction

Business Activities – 2-hour Minimum

\$140 for first 2 hours

\$70 additional hour or fraction

Non-Members of SLCA

Social Activities – 4-hour Minimum

\$200 for first 4 hours

\$50 additional hour or fraction

Business Activities – 2-hour Minimum

\$200 for first 2 hours

\$100 additional hour or fraction

*Members of SLCA in good standing who have paid annual membership dues as an individual or family at the Contributing Family level (\$25 per year); as a Business, Church, Organization, or School at a Contributing or Charter level (\$50 or \$100 per year); or as a Subdivision with a paid membership (\$100, \$150 or \$200).

Twillman House is available for community and private events that do not detract from the mission of the Spanish Lake Community Association (SLCA).

The SLCA is a private, nonprofit corporation organized under the laws of the State of Missouri, and its Board of Directors reserves the right to refuse service to anyone.



The SLCA is not a governmental organization and is not affiliated directly or indirectly with any governmental entity.

Use and rentals must be scheduled in advance by contacting the SLCA by telephone, electronic mail, or regular mail as reflected on the front of this brochure.

Twillman House Rental Opportunities



Spanish Lake
Community Association
11840 Bellefontaine Road
Spanish Lake MO 63138

314-741-4100

SLCAinfo@SpanishLakeMo.Org

www.SpanishLakeMo.Org

Community Activities

The SLCA will consider reduced rate or rent free use of the Twillman House for community events that support the mission and goals of the SLCA.

Examples of community activities include but are not limited to:

- Neighborhood Watch
- Book of the Month Clubs
- Quilting or Sewing Clubs
- Senior Coffee Clubs
- Beautification/Litter Collection
- Volunteer Tutoring
- Petition Drives
- Volunteer Income Tax Assistance

Rental Payment Schedule

Applications less than 2 months in advance: FULL payment of Rental fee and Cleaning deposit due with application.

Applications more than 2 months in advance: 50% of Rental fee with application; remaining 50% and Cleaning deposit due by 60 days prior to event.

General Rules

- No Alcohol is permitted.
Exceptions may be granted for caterers who hold a valid St. Louis County Liquor License and provide an adequate Certificate of Insurance covering liquor liability and naming the SLCA as an additional insured.
- No Smoking is permitted in the Building or Entrance areas.
- Sale of merchandise is not permitted without advance approval.
- Only Table Top Decorations are permitted; no nails, tacks, adhesives, etc. may be placed on walls, floors, doors or light fixtures.
- No Pets are permitted.
- Renters and other users are responsible for cleaning areas used and returning furniture to its standard pre-use configuration.
- Damage to building, equipment and furnishings in the course of an activity or event is the sole responsibility of the Renter or user.

Seating Capacity

75 – Theater Seating
30 in South Meeting Room
45 in West Meeting Room

72 – Dining at Tables
36 in South Meeting Room
36 in West Meeting Room

Equipment Available

6 ea – Round Tables, 60”
6 ea – Banquet Tables, 72”
75 ea – Folding Chairs
1 ea – Free Standing Lectern
1 ea – Table Top Lectern
1 ea – Microphone & Speaker

Pantry (Kitchen) Facilities

- There is Not a cooking oven – We only have a countertop microwave
- Refrigerator/Freezer – household type
- Single bowl sink
- Counter space with many electrical outlets